

## **SECTION 8 FACULTY AWARDS AND EMERITUS STATUS**

### **8.1 FACULTY AWARDS**

Each Fall, the Office of Academic Affairs will solicit nominations for the following faculty awards:

- Mines Teaching Award (teaching faculty)
- Mines Teaching Award (tenured or tenured track faculty)
- Board of Trustees' Outstanding Faculty Award
- Alfred E. Jenni Faculty Fellowship
- Faculty Excellence Award

Details of the requirements for nominations are provided in the following sections for each specific award.

Nominations are sent directly to the Faculty Awards Committee. The Committee shall review the nominations and request full dossiers from the nominees' Department Heads of those they wish to consider further.

For all awards, the Faculty Awards Committee shall review the dossiers. With the exception of the Board of Trustees' Outstanding Faculty Award, the Committee makes decision, and recipients are announced at the April Faculty Forum. For the Board of Trustees' Outstanding Faculty Award, the Committee recommends a prioritized slate of recipients to the Board of Trustees, and the recipient is announced at the December Commencement ceremony.

The Faculty Awards Committee shall consist of Provost (Chair – ex officio non-voting), the Director for the Trefny Innovative Instruction Center (ex officio voting), the Associate Vice President for Research (ex officio voting), the past two-year recipients of each award, an undergraduate student representative, and a graduate student representative.

#### **Last Revision:**

September 22, 2016

## 8.2 MINES TEACHING AWARD (TEACHING FACULTY)

The purpose of the award is to recognize superior teaching at the *undergraduate* level over a period of several years and to provide encouragement and incentive for teaching achievement. Any teaching faculty member with significant experience teaching at the undergraduate level at CSM shall be eligible for nomination.

Nominations should be created with input from faculty members, students, alumni and others who are knowledgeable of the Mines' community and the criteria for the award. With the exception of the CV, nomination letters should be no more than two pages in length, and must include the following components:

1. A statement introducing the nominee and touching upon the nominee's overall merits,
2. a statement of teaching and pedagogical activities, innovations, excellence and recognitions,
3. a table of *undergraduate* courses taught by the nominee over the past three years, and
4. a candidate CV.

The recommended format for the table referred to in item three above is provided below.

Academic Year: XXXX						
Course Number	Percent Effort for Course	Course Title and Hours	Average Teaching Evaluation Scores		Number of Students	Comments on Course Development and Innovations, Student Assessment, etc.
			901/1	911/10		

If requested by the Awards Committee, full dossiers for the candidate the following components:

1. all nomination materials listed above,
2. Department Head evaluations for the previous three years,
3. letters of support from colleagues and students, and
4. any other supplemental materials deemed relevant.

Each award consists of a plaque and \$2,500 deposited into a faculty member's professional development account.

### Last Revision:

March 1, 2016

### 8.3 MINES TEACHING AWARD (TENURED OR TENURE TRACK)

The purpose of the award is to recognize superior classroom instruction at either the *undergraduate* or *graduate* levels over a period of several years and to provide encouragement and incentive for classroom teaching achievement. Any tenured or tenured-track faculty member with significant experience teaching at CSM shall be eligible for nomination.

Nominations should be created with input from faculty members, students, alumni and others who are knowledgeable of the Mines' community and the criteria for the award. With the exception of the candidate CV, nomination letters should be no more than two pages in length, and must include the following components:

1. A statement introducing the nominee and touching upon the nominee's overall merits,
2. a statement of teaching and pedagogical activities, innovations, excellence and recognitions,
3. a table of courses taught by the nominee over the past three years, and a candidate CV.

The recommended format for the table referred to in item three above is provided below.

Academic Year: XXXX						
Course Number	Percent Effort for Course	Course Title and Hours	Average Teaching Evaluation Scores		Number of Students	Comments on Course Development and Innovations, Student Assessment, etc.
			901/1	911/10		

If requested by the Awards Committee, full dossiers for the candidate must include the following components:

1. all nomination materials listed above,
2. Department Head evaluations for the previous three years,
3. letters of support from colleagues and students, and
4. any other supplemental materials deemed relevant.

Each award consists of a plaque and \$2,500 deposited into a faculty member's professional development account.

**Last Revision:**

March 1, 2016

## 8.4 BOARD OF TRUSTEES' OUTSTANDING FACULTY AWARD

The purpose of the award is to recognize a faculty member who has made a significant positive impact on student learning, with *special emphasis on teaching outside the classroom*. Any faculty member as defined in the Handbook, who has been with the school a minimum of three years, is eligible for nomination. The Awards Committee will consider the following factors:

- Creative achievement, which contributes significantly to the breadth of the students' classroom learning experience, for example: across-the curriculum teaching, teaching in multiple departments, or active learning applications.
- Significant achievement made outside the classroom environment such as mentoring or other forms of student communication and encouragement and the active fostering of a learning community.
- Developing and implementing practices that align with the state-of-art in higher education.

With the exception of the candidate CV, nomination letters should be no more than two pages in length, and must include of the following components:

1. a statement introducing the nominee and touching on the nominee's overall merits,
2. a statement defining the significant creative achievements the candidate has made that contribute directly to *the breadth of student classroom learning*,
3. a statement of activities related to achievements made in *teaching outside the classroom*,
4. a statement defining the practices that candidate has developed and implemented that *align with the state-of-art in higher education*, and
5. a candidate CV.

If requested by the Awards Committee, full dossiers for the candidate must include the following components:

1. all nomination materials listed above,
2. Department Head evaluations for the previous three years,
3. letters of support from colleagues and students, and
4. any other supplemental materials deemed relevant.

*This award is not intended to be given each year.*

The award consists of a plaque, \$2,000 deposited into a faculty member's professional development account, and travel support to national engineering education conference for \$1,000.

### **Last Revision:**

March 30, 2015

## 8.5 ALFRED E. JENNI FACULTY FELLOWSHIP

The Alfred E. Jenni Faculty Fellowship will be awarded to a Colorado School of Mines faculty member, as defined in the Faculty Handbook, who will make *institution-wide contributions in teaching effectiveness and educational scholarship during the one-year period of the award*. The recipient will have meritorious experience in educational program development and will have a vision of how that experience can be brought to bear in institution-wide enhancements in education.

The following factors will be considered in selecting the Alfred E. Jenni Faculty Fellow:

- A track record of scholarship in educational research and development pertinent to the mission of the School;
- A reputation among students for strong dedication and concern toward their learning; and
- A vision of how, as the Alfred E. Jenni Faculty Fellow, the individual will contribute to institution-wide enhancements in education, and how this vision can be translated into viable actions.

With the exception of the candidate CV, nomination letters should be no more than two pages in length, and must include of the following components:

1. a statement introducing the nominee and touching on the nominee's overall merits,
2. a statement providing selected evidence of a track record in educational research and development,
3. a statement providing a brief overview of how the individual plans to contribute to institution-wide enhancements in teaching effectiveness and educational scholarship, and
4. a candidate CV.

If requested by the Awards Committee, full dossiers for the candidate must include the following components:

1. all nomination materials listed above,
2. Department Head evaluations for the previous three years,
3. letters of support from colleagues and students that indicate a strong dedication and concern toward learning, and
4. a detailed project plan (five pages maximum) provided by the candidate that includes project description, milestones and deliverables.

If awarded, the period of the Fellowship will extend from the beginning of the Fall semester to the end of the next Summer. During that period the Faculty Fellow will be expected to contribute in a variety of ways, including, for example, interact with the Center for Teaching and Learning Effectiveness, participate in the New Faculty Orientation, interact with faculty who are launching new teaching initiatives or who are seeking advice, and interact with the campus at-large in curriculum and pedagogical development. The Faculty Fellow will demonstrate a scholarly approach to this effort, leading to publication in appropriate educational literature.

The Alfred E. Jenni Faculty Fellow will receive a compensation award of one ninth of the base salary, payable either within the Academic Year or during the Summer of the one-year period of the Fellowship. This will not contribute to the base for the purpose of computing summer salary and is not intended to provide release from regular academic duties.

**Last Revision:**

March 23, 2015

## 8.6 FACULTY EXCELLENCE AWARD

The purpose of the award is to recognize a full-time tenured or tenure-track Colorado School of Mines academic faculty member who has *demonstrated, during the immediately preceding calendar years, significant and meritorious achievement in teaching and scholarship*. The following factors will be considered:

### **Teaching:**

1. Unusual achievement that contributes significantly to the quality of the students' *classroom learning experience*.
2. Application of high standards for both the rigor and currency of course content and for the level of student performance with respect to these standards.

### **Scholarship:**

1. Publication of high-quality, original scholarly works in nationally recognized and externally refereed professional journals.
2. The potential significance of these contributions to the enhancement of the effectiveness of subject content in the classroom.

With the exception of the candidate CV, nomination letters should be no more than two pages in length, and must include of the following components:

1. a statement introducing the nominee and touching on the nominee's overall merits,
2. a statement highlighting significant achievement in teaching by the criteria defined above,
3. a statement highlighting significant achievement in scholarship by the criteria defined above,
4. a candidate CV.

If requested by the Awards Committee, full dossiers for the candidate must include the following components:

1. all nomination materials listed above,
2. Department Head evaluations for the previous three years,
3. letters of support from colleagues and students, and
4. any other supplemental materials deemed relevant.

The award consists of a plaque and \$4,000 deposited into a faculty member's professional development account.

### **Last Revision:**

March 1, 2016

## 8.7 NOMINATING FACULTY FOR EMERITUS TITLE

### Governing Policies:

Section 4.1.5, Faculty Handbook – Emeritus Faculty Appointments

### Procedure:

Section 4.1.5 of the Faculty Handbook describes emeritus faculty appointments. In Fall and Spring, the Office of Academic Affairs will solicit nominations for emeritus status from Department Heads. Department Heads should work in consultation with their departmental promotion and tenure committee to nominate retired, tenured or teaching faculty members who have served full-time at CSM for 10 years or more. Only tenured faculty are eligible for “University Emeritus” status.

Department Heads should submit a formal memorandum of nomination to the Provost. The memo should include the date of retirement, the requested emeritus title (e.g., Emeritus Associate Professor of Geophysics), and a short, one-paragraph memo that includes, but is not limited to, the following information:

- Dates of degrees and degree-granting universities
- Date joined CSM
- Positions held at CSM and dates of promotion
- Research interests
- Notable distinctions

The Provost and President will consider nominations and submit their recommendation regarding the emeritus appointment to the Board of Trustees for a final decision.

Faculty receiving *Emeritus* titles are recognized during the December Commencement Ceremony. Faculty receiving *University Emeritus* titles are recognized during the May Commencement Ceremony.

### Last Revision:

June 30, 2014